

Of a meeting of Dean and Shelton Parish Council held in Dalton Hall, Upper Dean on Wednesday, 7 January 2026

Present at the Meeting:

Councillors: Cllr M Pattison (Chair), Cllr N Barrett, Cllr S Brett, Cllr J Moodie, Cllr C Pattison, Cllr A Phillips

In Attendance: Mr R Grasmeder (Clerk)

Requests for Information

There were no requests for information.

- 1) **Apologies for Absence** – Apologies were received Cllr Gamblen due to holiday.
- 2) **Disclosures of interest by members (and employees) in items on the agenda** – There were no disclosures of interest.
- 3) **Minutes of Meeting 5 November 2025** – With the agreement of all those present the minutes were confirmed as a correct record and signed by the Chair.
- 4) **Finance:**
 - a) A Financial Statement, review of expenditure against budget and bank reconciliation to 31 December 2025 was tabled by the RFO, considered by the Council, and approved with no issues arising.
 - b) The Precept for 2026/2027 was discussed and **it was resolved** that it was agreed in the sum of £7446.00. The precept request form was duly signed for this amount by the Chair and the RFO.
 - c) A Review of the Effectiveness of Internal Audit was carried out, accepted by the Council and signed to that effect by the Chair and RFO.
 - d) A Review of Risk Management Policy was carried out, accepted by the Council and signed to that effect by the Chair and RFO.
 - e) Quotations are being sought for a replacement for the Lower Dean notice board and a comparison will be circulated.
 - f) A Grant Application from Villager Bus was discussed. **It was resolved** that a grant would be made in the sum of £125.00.
 - g) The second payment to Morelock Ltd for Speed Indicator Signs was discussed. The Council is aware that Morelock Ltd has entered Administration. It is therefore unclear how the warranty commitments for the SIDs will be honoured. **It was resolved** that until this is resolved satisfactorily or until the end of the warranty period no further payment will be made.
 - h) Accounts for Payment – the following accounts were approved for payment:
 - i. R Grasmeder - Clerk salary and expenses 3 months to 31 December 2025 - £464.75 (*LGA1972 S.112*) **Paid by BACS**
 - ii. HMRC – Income Tax payment re (i) above - £336.75 (*LGA1972 S.112*)
 - iii. Dalton Charity – Hall hire 2024, invoice 238 - £180.00 (*LGA 1972 s111*) **Paid by BACs**

- 5) **Planning** – The Parish Council has registered as an Interested Party with the Planning Inspectorate regarding East Park Energy. Objections that will be put forward include the loss of high-quality farmland; poor solar performance; against current Government policy; more suitable locations for solar such as brownfield sites, commercial rooftops and car parks.
- 6) **Correspondence** – None.
- 7) **Speeding and Police Matters** – Nothing to report.
- 8) **Highways and Drainage** – Cllr Phillips will be contacting the Rights of Way Inspector regarding a number of issues in the Parish.
- 9) **Adult Fitness Equipment** – has been inspected in the last month and found to be in satisfactory order.
- 10) **Date of Next Meeting:**
 - (a) An item to discuss ongoing maintenance items will be placed on the next agenda.
 - (b) Date for next meeting will be 4 March 2026 unless any urgent business is received in which case a meeting will be held on 4 February 2026. In any event the meeting will commence at 7.30 p.m. at Dalton Hall, Upper Dean.
 - (c) The Chair closed the meeting at 20.50.

Signed by

Matthew Pattison (Chair)

at the meeting held on 4 March 2026