

Of the Meeting of Dean and Shelton Parish Council held in Dalton Hall, Upper Dean on Wednesday, 3 June 2026

Present at the Meeting:

Councillors: Cllr M Pattison (Chair), Cllr N Barrett, Cllr S Brett, Cllr J Gamblen, Cllr J Moodie, Cllr C Pattison Cllr A Phillips

In Attendance: Mr R Grasmeder (Clerk)

Requests for Information

A question was raised regarding the current lack of the mobile Post Office

- 1) **Apologies for Absence** – No apologies were received.
- 2) **Disclosures of interest by members (and employees) in items on the agenda** – There were no disclosures of interest.
- 3) **Minutes of Meetings 1 April and 6 May 2026** – With the agreement of all those present the minutes were confirmed as a correct record and signed by the Chair.
- 4) **Finance:**
 - a) The report from the Internal Auditor was tabled and explained by the Responsible Financial Officer and was noted by all those present. Recommendations made will be put in hand.
 - b) The Annual Governance Statement (Section 1 of Part 2 of the Annual Governance and Accountability Return 2026) was tabled and considered and with the approval of all those present was signed by the Chair and the Responsible Financial Officer.
 - c) The Accounting Statements (Section 2 of Part 2 of the Annual Governance and Accountability Return 2026), having been previously signed by the Responsible Financial Officer, was tabled and considered and with the approval of all those present was signed by the Chair.
 - d) The dates for the Exercise of Public Rights were confirmed as 9 June – 20 July 2026.
 - e) The Certificate of Exemption to certify the Council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 for the year ended 31 March 2026 was discussed and with the approval of all those present was signed by the Chair and the Responsible Financial Officer.
 - f) Accounts for Payment – the following payments were approved:
 - i. Playsafety Ltd Invoice 97257 – Playground & Adult Exercise Equipment Inspection 2026 - £199.20 ***paid be BACS*** (Local Govt (Misc. Prov.) Act 1976 s19)
 - ii. Barnicoat Ltd - Invoice 1614 internal audit 2025/2026 - £75.00 ***paid be BACS*** (LGA1972 s111)
 - iii. Information Commissioner's Office - Data Protection Fee 2026 - £47 (LGA 1972 s111) ***it was agreed that this would be made a Direct Debit and therefore reduced to £47. The clerk was asked to action this.***

- 5) **Planning:**
 - a) East Park Energy solar farms at Swineshead, Pertenhall, Great and Little Staughton – nothing to report.
- 6) **Correspondence:**
 - (a) The Annual ROSPA report on the Play Area and outside equipment was discussed. It was noted that replacement of the crush preventer on the gate was in progress. New seats for the swings will be sourced.
 - (b) The draft IT Policy was discussed and will be reviewed by Cllr Moodie.
 - (c) The Annual Report 2025-26 from the Trustees of the Chelveston Wind Farm Community Benefit Fund Trust was received and it was noted that a significant amount of money is available for suitable grant requests.
- 7) **Items in Progress:**
 - (a) The provision of additional litter bins is still being pursued.
 - (b) Cllr M Pattison to ask Cllr Towler to assist in contacting contact Andrew Prigmore of BBC regarding the 20mph circuit.
- 8) **Speeding and Police Matters** – Nothing to report
- 9) **Highways and Drainage** – Nothing to report
- 10) **Adult Fitness & Play Area Equipment** - has been inspected in the last month and found to be in satisfactory order.
- 11) **Items for Information:**
 - (a) Date for next meeting will **PROVISIONALLY** be 8 July 2026. The meeting will commence at 7.30 p.m. at Dalton Hall, Upper Dean.
 - (b) The Chair closed the meeting at 20.45.

Signed by

Matthew Pattison (Chair)

at the meeting held on 8 July 2026