

Of a meeting of Dean and Shelton Parish Council held in Dalton Hall Upper Dean on Wednesday, 6 November 2024

Present at the Meeting:

Councillors: Cllr A Phillips (Chair), Cllr S Brett, Cllr J Gamblen, Cllr J Moodie

In Attendance: Mr R Grasmeder (Clerk)

Requests for Information

There were no requests for information.

- 1) **Election of Chair** - Cllr A Phillips was unanimously elected (proposed Cllr Brett, seconded Cllr Moodie) as Chair for the meeting
- 2) **Apologies for Absence** – Apologies were received from Cllrs C & M Pattison for personal reasons.
- 3) **Disclosures of interest by members (and employees) in items on the agenda** – There were no disclosures of interest.
- 4) **Minutes of Meeting 2 October 2024** - With the agreement of all those present the minutes were confirmed as a correct record and signed by the Chair.
- 5) **Finance:**
 - a) A communication regarding the introduction of bank charges has been received from Lloyds Bank.
 - b) The Budget for 2025/2026 was discussed and approved in the sum of £7559.
 - c) The purchase of further Speed Indicator Devices was discussed. A comparison of four companies was examined and it was resolved to request confirmation of delivery time and payment terms from Morelock Ltd and CMT.
 - d) An application from Stodden JPCC for £150 for publication of minutes in Honeycomb was discussed and **it was resolved** that it be approved.
 - e) A donation to Ramblers Ripple for clearing public footpaths was discussed but as no response to queries had been forthcoming this was shelved.
 - f) Accounts for Payment - the following accounts were approved for payment:
 - i. R Grasmeder - Clerk salary and expenses 3 months to 30 September 2024 - £388.50 (LGA1972 S.112)
 - ii. HMRC – Income Tax payment re (i) - £310.50 (LGA1972 S.112)
 - iii. Robert Abraham Services – Replacement Shelton Village Sign - £950.00 (MoM 6/3/24 Item 4b) (LGA 1972 s144)
 - iv. Cloud Next Invoice 230542 – Website Hosting - £119.98 **previously paid by Debit Card** (LGA1972 S.112)
 - v. Eyelid Productions Invoice 3741 – Website Support - £100.00 **paid by BACS** (LGA1972 S.112)
 - vi. The Poppy Shop – Wreath - £24.49 **previously paid by Debit Card** (War Memorials Local Authorities Powers) Act 1923)
 - vii. Wickes - Bark for Play Area - £770.00 **previously paid by Debit Card with Cllr M Pattison in attendance** (Local Govt (Misc. Prov.) Act 1976 s19)

- 6) **Planning:**
- a) **Application 24/01948/FUL** – Change of Use and Erection of Car Port & Garage – Bramblings, High Street, Upper Dean was discussed and **it was resolved** that the Council had no comment.
 - b) **Application 24/01943/S73A** - Retrospective planning permission for Gated access to agricultural field (development already carried out) - Land Off High Street Upper Dean was discussed and **it was resolved** that the Council had no comment.
 - c) A comment on the East Park Energy consultation regarding solar farms at Swineshead, Pertenhall, Great and Little Staughton has been sent.
- 7) **Correspondence** – None.
- 8) **Speeding and Police Matters** – Nothing to report.
- 9) **Highways and Drainage** – Cllr Gamblen has been in contact with Iain Booth (Manager for Highways, BBC) regarding blocked drains in Brook Lane. He is awaiting a response.
- 10) **Adult Fitness Equipment** – has been inspected during the last month and found to be in satisfactory order.
- 11) **Items for Information:**
- (a) Meeting dates for 2025 were agreed as: (Wednesdays) – **8 January**, 5 February, **5 March, 2 April, 7 May (Annual Meeting of the Parish Council must be in May)** 4 June, **2 July**, 6 August, **3 September**, 1 October, **5 November**, 3 December. Un-bold dates are provisional.
 - (b) **The date of the Annual Parish Meeting will be Wednesday 7 May.**
 - (c) Date for next meeting will be 8 January 2025 unless any urgent business is received in which case a meeting will be held on 4 December 2024. In either event the meeting will commence at 7.30 p.m. at Dalton Hall, Upper Dean.
 - (d) The Chair closed the meeting at 21.10.

Signed by

Matthew Pattison (Chair)

2024