

Of a meeting of Dean and Shelton Parish Council held in Dalton Hall, Upper Dean on Wednesday, 1 March 2023

Present at the Meeting:

Councillors: Cllr P Bird (Chair), Cllr S Brett, Cllr C Pattison, Cllr M Pattison

In Attendance: Mr R Grasmeder (Clerk)

Ward Councillor: Mr M Towler

Requests for Information

- 1) **Election of Chair** - Cllr Bird was unanimously elected (proposed Cllr Brett, seconded Cllr C Pattison) as Chair for the meeting.
- 2) **Apologies for Absence** – Apologies were received from Cllr Gamblen due to personal commitments.
- 3) **Disclosures of interest by members (and employees) in items on the agenda** – There were no declarations of interest.
- 4) **Minutes of Meeting 4 January 2023** - With the agreement of all those present the minutes were confirmed as a correct record and signed by the Chair.
- 5) **Finance:**
 - a) New fencing around the children's play area at Dalton Hall was discussed. Cllr Towler advised that he had asked Adam Rawlinson to visit and provide a quotation for comparison with others received. **It was resolved** to authorise Cllr M Pattison to expend up to £50 on materials to effect repairs on the fencing.
 - b) A change of banking arrangements and approve the opening of a new account was discussed. **It was resolved** that a banking relationship be established with Lloyds PLC and that Cllrs S Brett, J Gamblen, C Pattison and the Responsible Financial Officer, R Grasmeder would be appointed as authorised signatories to the bank accounts and online banking and may give other instructions or requests for information to the bank in accordance with the mandate and the Financial Regulations of the Council.
 - c) The provision of a memorial plaque for Robert Ward was discussed and **it was resolved** that the Council would use its Powers under Section 137 of the Local Government Act 1972 for this purpose.
 - d) Accounts for Payment – the following accounts were approved for payment:
 - (i) Defib Store Ltd - replacement battery Shelton – Pro-Forma 24035 - £324.00 (*Public Health Act 1936 s234*)
 - (ii) R Grasmeder - Clerk salary and expenses 3 months to 31 December 2022 - £405.89 (*LGA1972 S.112*)
 - (iii) HMRC – Income Tax payment re (i) above - £242.60 (*LGA1972 S.112*)
 - (iv) Dalton Charity – Hall hire 2022, invoice 147 - £188.00 (*LGA 1972 s111*)
 - (v) Mrs J Goodson – maintenance of planting around war memorial (2020-2022 inc.) - £120 (*War Memorials Act 1923 s1& LGA 1948 s133*)
 - (vi) Premiership Lawncare Invoice 1656 – Weed spraying and clearance - £102.00 (*Local Govt (Misc. Prov.) Act 1976 s19*)

6) **Planning:**

- (a) **Application 23/00398/FUL** – Single storey side extension – Chestnut Farm, Kimbolton Road, Lower Dean was discussed and **it was resolved** that the Council had no comment.
- (b) **Application 23/00399/LBC** – Listed Building Consent for Single storey side extension – Chestnut Farm, Kimbolton Road, Lower Dean was discussed and **it was resolved** that the Council had no comment.

7) **Correspondence:**

- (a) Events and celebrations for the King's Coronation were discussed. It was resolved that the Council would pay for the hire of Dalton Hall on 8th May, including an allowance for heating, for a celebration lunch. **It was resolved** that the Parish Council would investigate the possibility of purchasing commemorative mugs for primary school children. The Clerk was asked to seek quotations. Further notices advising conditons will be prepared and advertised.
- (b) A communication regarding the placement of concrete blocks at the entrance to BOAT D25 (Sandye Lane, Upper Dean) was discussed. Beds B.C. had confirmed that it had facilitated the placement and was aware of the potential hindrance to emergency vehicles.
- (c) Fly tipping in the Parish was discussed. The Clerk advised that he had contacted Andy Cooper of Beds B.C. who had confirmed that a camera would at some point be placed at the location near Lower Dean where a sign is located. Any other locations such at the laybye towards the B645 would require a sign and post installed at a cost of £250 payable by the Parish Council. Residents were encouraged to report any incidents of fly tipping to Beds B.C.

- 8) **Speeding and Police Matters** – PCSO Stephen Tarabella attended the last warm space meeting and had spoken to a number of residents regarding their concerns.

- 9) **Highways and Drainage** – Andrew Prigmore of Beds B.C. has indicated his willingness to meet Parish Councillors to discuss possible locations of yellow lines near Eileen Wade School leading to the preparation of a proposal for consideration.

- 10) **Adult Fitness Equipment** – has been inspected in the last month and found to be in satisfactory order.

11) **Date of Next Meeting:**

- (a) Date for next meeting will be 5 April 2023. The meeting will commence at 7.30 p.m. at Dalton Hall, Upper Dean. The meeting will be preceded by the Annual Open Parish Meeting commencing at 7.00 p.m.
- (b) The Chair closed the meeting at 21.20.

Signed by

(Chair)

at the meeting held on 5 April 2023