

Of a meeting of Dean and Shelton Parish Council held in
Dalton Hall, Upper Dean on Wednesday, 5 January 2022

Present at the Meeting:

Councillors: Cllr C Pattison (Chair), Cllr S Brett, Cllr P Bird, Cllr J Gamblen, Cllr M Pattison

In Attendance: Mr R Grasmeder (Clerk)

Requests for Information

There were no requests for information.

- 1) **Election of Chair:-** Cllr C Pattison was unanimously elected (proposed Cllr Bird, seconded Cllr M Pattison) as Chair for the meeting.
- 2) **Apologies for Absence –** Apologies were received from Cllrs Phillips & Ward.
- 3) **Disclosures of interest by members (and employees) in items on the agenda -**
There were no declarations of interest.
- 4) **Minutes of Meeting 3 November 2021 -** With the agreement of all those present the minutes were confirmed as a correct record and signed by the Chair.
- 5) **Finance:**
 - a) A financial statement, review of expenditure against budget and bank reconciliation to 31 December 2021 was tabled by the RFO, considered by the Council, and approved with no issues arising.
 - b) The Precept for 2022/2023 was discussed and **it was resolved** that it was agreed in the sum of £5781. The precept request form was duly signed for this amount.
 - c) A Review of the Effectiveness of Internal Audit was carried out, accepted by the Council and signed to that effect by the Chair and RFO.
 - d) A Review of Risk Management Policy was carried out, accepted by the Council and signed to that effect by the Chair and RFO.
 - e) Updates were discussed on:
 - i. the provision of adult exercise equipment at Dalton Hall – The revised quotation from Fresh Air Fitness has been received and a location agreed with the Dalton Charity. Enquiries to be made into alternative surfacing material and cost.
 - ii. the provision of additional tree planting at Dalton Hall – Awaiting delivery.
 - f) Accounts for Payment – the following payments were approved:
 - i. Dalton Charity – Hall hire 2021, invoice 085 - £64.00 (*LGA 1972 s111*)
 - ii. R Grasmeder - Clerk salary and expenses 3 months to 31 December 2021 - £419.49 (*LGA1972 S.112*)
 - iii. HMRC – Income Tax payment re (i) above - £208.20 (*LGA1972 S.112*)
- 6) **Planning - Application 21/03320/TPO –** Crown lifting of oak tree to 15 feet and for crown reduction to 47 feet for safety - Dean Grange Farm House, High Street Upper Dean. was discussed and **it was resolved** that the Council had no comment.

- 7) **Correspondence:**
- (a) A consultation from Bedford Borough Council regarding the planning process was discussed. **It was resolved** that the response would highlight the suggestion of hyperlinking documents on the Bedford Planning Portal.
 - (b) Mr Reynolds sent his comments and confirmation of his resignation as a Trustee from the Chelveston Wind Farm Community Benefit Fund. An item for review of the criteria for appointment of Trustees will be placed on the next agenda.
- 8) **Rights of Way** - Paths suitable for Seasonal Vegetation Clearance were identified and BBC would be advised. Discussion on the setting up of a Rights of Way maintenance group was deferred.
- 9) **Speeding and Police Matters** – Nothing to report.
- 10) **Highways and Drainage** – No work on the alteration of the speed limit past the Three Compasses. The Clerk will contact Jason Holdsworth for an update.
- 11) **Date of Next Meeting:**
- (a) An item will be placed on the next agenda to review the procedure and criteria for the appointment of Trustees to the Chelveston Wind Farm Community Benefit Fund.
 - (b) An item will be placed on the next agenda to discuss future projects for the expenditure of CIL money.
 - (c) Date for next meeting will be 2 March 2022 unless any urgent business is received in which case a meeting will be held on 2 February 2022. In any event the meeting will commence at 7.30 p.m. at Dalton Hall, Upper Dean.
 - (d) The Chairman closed the meeting at 21.45.

Signed by Cllr R Ward (Chairman)

at the meeting held on 2 February 2022