

Of a meeting of Dean and Shelton Parish Council held in
Dalton Hall, Upper Dean on Wednesday, 2 November 2022

Present at the Meeting:

Councillors: Cllr C Pattison (Chair), Cllr S Brett, Cllr J Gamblen, Cllr M Pattison

In Attendance: Mr R Grasmeder (Clerk)

Ward Councillor: Mr M Towler

Requests for Information

A question was raised regarding the payment for the re-connection of the defibrillator.

A question was raised regarding yellow lines in High Street Upper Dean.

- 1) **Election of Chair:-** Cllr C Pattison was unanimously elected (proposed Cllr Brett, seconded Cllr Gamblen) as Chair for the meeting.
- 2) **Apologies for Absence –** Apologies were received from Cllrs Bird and Phillips due to holidays and Cllr Ward due to health reasons.
- 3) **Disclosures of interest by members (and employees) in items on the agenda –**
There were no declarations of interest.
- 4) **Minutes of Meeting 5 October 2022 -** With the agreement of all those present the minutes were confirmed as a correct record and signed by the Chairman.
- 5) **Finance:**
 - (a) The Budget for 2023/2024 was discussed and approved in the sum of £5930.
 - (b) The additional annual cost of £75 for the ROSPA inspection of the adult exercise equipment was approved.
 - (c) A quotation in the sum of £114 from A B Electrics for the re-connection of the defibrillator at Eileen Wade School was discussed and approved. **It was resolved** to seek re-imbursement of this cost from BBC. Cllr Towler asked for a detailed brief to enable him to pursue the matter.
 - (d) Accounts for Payment – the following accounts were approved for payment:
 - (i) R Grasmeder reimbursement – Replacement defibrillator pads – Wel Medical Order 22664 - £95.88 (*Public Health Act 1936 s234*)
 - (ii) R Grasmeder reimbursement – MacAfee Virus Protection Order CS3131979893 - £29.99 (*LGA1972 S.112*)
 - (iii) R Grasmeder reimbursement – Annual website hosting - Cloud Next Invoice 187040 - £119.98 (*LGA1972 S.112*)
 - (iv) Eyelid Productions – Website Support Invoice 3056 - £100 (*LGA1972 S.112*)
 - (v) A B Electrics – Re-connection of defibrillator as (b) above – Invoice number AB/377031 £114.00 (*Public Health Act 1936 s234*)
 - (vi) Campaign to Protect Rural England – membership renewal £36.00 (*LGA1972 s111*)

- 6) **Planning - Application 22/02053/FUL** Single storey rear extension, loft conversion and internal alterations – Mill Paddocks, Shelton Road, Upper Dean was discussed and **it was resolved** that the Parish Council had no comment.
- 7) **Correspondence** - Installation of items on the mulch surfacing around the fitness equipment was discussed and a permanent location for the jubilee bench will be agreed.
- 8) **Speeding and Police Matters** – Parking and speeding Upper Dean High Street was again discussed. Cllr Towler advised that he had not yet received a response from Bedford Highways regarding the suggestion to place yellow lines on the bend in High Street Upper Dean but would chase. He will contact the Education Department regarding the parking situation at the Eileen Wade School. Cllr Ward will open a dialogue with Eileen Wade School regarding parking.
- 9) **Highways and Drainage** – Cllr Gamblen has informed Rickie Dawkes (BBC) of a drainage problem in Brook Lane.
- 10) **Adult Fitness Equipment** – has been inspected in the last month and found to be in satisfactory order.
- 11) **Date of Next Meeting:**
 - (a) The dates for meetings in 2023 were agreed as follows:- Wednesday - **4 January**, 1 February, **1 March**, **5 April**, **10 May** (Annual Meeting of the Parish Council must be in May), 7 June, **5 July**, 2 August, **6 September**, 4 October, **1 November**, 6 December. Un-bold dates are provisional.
 - (b) The date of Annual Parish Meeting was agreed as 5 April 2023.
 - (c) Date for next meeting will be 4 January 2023 unless any urgent business is received in which case a meeting will be held on 7 December 2022. In any event the meeting will commence at 7.30 p.m. at Dalton Hall, Upper Dean.
 - (d) The provision of warm spaces will be placed on the agenda for discussion at the next meeting.
 - (e) The Chair closed the meeting at 21.00.

Signed by

Robert Ward (Chairman)

at the meeting held on **7 December 2022**