

Of a meeting of Dean and Shelton Parish Council held in Dalton Hall, Upper Dean on Wednesday, 3 November 2021

Present at the Meeting:

Councillors: Cllr R Ward (Chairman), Cllr S Brett, Cllr J Gamblen, Cllr C Pattison, Cllr M Pattison, Cllr A Phillips

In Attendance: Mr R Grasmeder (Clerk)

Ward Councillor: Mr M Towler

Requests for Information

Allison Nelson (Rights of Way Inspector – Bedford Borough Council) spoke about the seasonal vegetation scheme and identifying priority paths. The Parish Council will seek further information from local residents and seek volunteers interested in forming a Rights of Way maintenance group. Cllr Towler said that the Thurleigh and Wilsted Groups were very active and had been provided with some items of equipment via the Ward Councillor Fund.

- 1) **Apologies for Absence** – Apologies were received from Cllr Bird.
- 2) **Disclosures of interest by members (and employees) in items on the agenda** - Cllr Ward declared a non-pecuniary interest in item 5(a).
- 3) **Minutes of Meeting 6 October 2021** - With the agreement of all those present the minutes were confirmed as a correct record and signed by the Chairman.
- 4) **Finance:**
 - a) The Budget for 2022/2023 was discussed and **it was resolved** that it was agreed as presented in the sum of £5615.
 - b) Updates were discussed on:
 - i. the provision of adult exercise equipment at Dalton Hall – A meeting with Fresh Air Fitness took place on 7 October. Further information and revised quotation is awaited.
 - ii. the provision of additional tree planting at Dalton Hall – Awaiting a response from The Woodland Trust.
 - c) Accounts for Payment – the following payments were approved:
 - i. R Grasmeder - Clerk salary and expenses 3 months to 30 September 2021 - £497.26 (*LGA1972 S.112*)
 - ii. HMRC – Income Tax payment re (i) above - £208.20 (*LGA1972 S.112*)
 - iii. R Grasmeder reimbursement – Annual website hosting (Previous invoice had been for bi-annual domain name) - Cloud Next Invoice 167509 - £95.98 (*LGA1972 S.112*)
 - iv. Campaign to Protect Rural England – membership renewal £36.00 (*LGA1972 s111*)
 - v. Eyelid Productions – Website Support Invoice 2758 - £100 (*LGA1972 S.112*) Although this invoice was received after the preparation of the Agenda **it was resolved** to approve payment at this meeting as the December meeting is provisional.
- 5) **Planning:**
 - (a) **Application 21/02270/LBC** – Raising height of existing chimney stack – The Old Butchers Shop, Kimbolton Road, Lower Dean was discussed and **it was resolved** that the Council had no comment
 - (b) Prior Notification of **Application 21/02667/CPNQ** – Change of use from agricultural building to dwelling house(s) – Land South of Top Farm, High Street, Upper Dean. **It was resolved** that the Council would seek confirmation from Bedford Planning that this application complied with all the requirements of a CPNQ application.

- 6) **Correspondence** - Communication around the villages was discussed. Cllr C Pattison had investigated the possibility of printing additional copies and is in discussion with printers and other Parish Councils.
- 7) **Speeding and Police Matters:**
- (a) A communication regarding the Annual Parish Council Conference with the Police and Crime Commissioner was noted.
 - (b) The Council has been advised by BBC Highways that no objections had been received to the Statutory advertisements for the speed limit alterations near the Three Compasses. Work was expected to be completed this year.
- 8) **Highways and Drainage**
- (a) Following the visit by the Mayor, Cllr Ward will once again investigate the possibility of fixing a mirror to assist traffic pulling out of Shay Lane.
 - (b) Some hedges are overgrowing highways. A post to be placed on website reminding landowners/occupiers of their responsibility to keep highways and visibility splays unobstructed.
- 9) **Date of Next Meeting:**
- (a) The dates of meetings for 2022 were discussed and agreed as (Wednesday) :- **5 January**, 2 February, **2 March**, 30 March, **4 May** (*Annual Meeting of the Parish Council must be in May*), 8 June, **6 July**, 3 August, **7 September**, 5 October, **2 November**, 7 December. Un-bold dates are provisional.
 - (b) The date of the Annual Parish Meeting was agreed as 4 May.
 - (c) Date for next meeting will be 5 January 2022 unless any urgent business is received in which case a meeting will be held on 1 December 2021. In any event the meeting will commence at 7.30 p.m. at Dalton Hall, Upper Dean.
 - (d) The Chairman closed the meeting at 20.45.

Signed by Cllr R Ward (Chairman)

at the meeting held on 5 January 2022