

Of a meeting of Dean and Shelton Parish Council held on Wednesday, 6 May 2020 by video conference facility due to the Coronavirus emergency.

Contributing to the Meeting:

Councillors: Cllr R Ward (Chairman), Cllr P Bird, Cllr S Brett, Cllr J Gamblen, Cllr C Pattison

In Attendance: Mr R Grasmeder (Clerk)

- 1) **Apologies for Absence** – Cllr Rostant was available but unable to join the meeting due to Broadband problems.
- 2) **Disclosures of interest by members (and employees) in items on the agenda** – Councillor Gamblen declared a Pecuniary Interest in item 5 and left the meeting whilst it was discussed.
- 3) **Minutes of Meeting 1 April 2020** - With the agreement of all those present the above minutes were confirmed as a correct record and was signed by the Chairman..
- 4) **Finance:**
 - a) Annual Accounts Year Ended 31 March 2020 - The annual accounts were tabled and explained by the Responsible Financial Officer and were approved by all those present and signed by the Chairman and Responsible Financial Officer.
 - b) The receipt of a further Community Infrastructure Levy payment of £4278.90 was acknowledged.
 - c) Accounts for Payment – the following accounts were approved for payment:
 - i. R Grasmeder - Clerk salary and expenses 3 months to 31 March 2020 - £412.93 (*LGA1972 S.112*)
 - ii. HMRC – Income tax payment re (i) £200.00 (*LGA1972 S.112*)
 - iii. BATPC – Affiliation fee for year 2020/21 - £93 (*LGA 1972 S.143*)
 - iv. Came & Company – Insurance renewal 2020 - £345.95 (*LGA1972 s111&114*)

- 5) **Planning - Application 20/00676/FUL** – New dwelling, detached garage and amenity space – Stanmore Cottage, Brook Lane, Upper Dean was discussed and **it was resolved** that the Council had no comment.
- 6) **The Coronavirus Emergency** – Cllr Bird had been contacted by Cllr Towler regarding assistance in making contact with some vulnerable people in the Parish. A letter had been sent.
- 7) **Correspondence** - None
- 8) **Speeding and Police Matters** – It was noted that the Police speed van had been in Upper Dean on two occasions recently.
- 9) **Highways and Drainage** – Shay Lane is shortly due to be closed for re-surfacing. It was also noted that Brook Lane (outside Mill Cottage) will be closed from 27th to 29th May for repairs to a water pipe.
- 10) **Items for Information:**
 - a) Date for next meeting 10 June 2020 commencing at 7.30pm. This will once again be a virtual meeting held via Zoom. Further details will be available from the Clerk.
 - b) The Chair closed the meeting at 20.15.

Signed by Cllr R Ward (Chairman)

at the meeting held on 10 June 2020