

Minutes of a meeting of Dean and Shelton Parish Council held on
Wednesday, 6 January 2021 by video conference facility
due to the Coronavirus emergency.

Contributing to the Meeting:

Councillors: Cllr R Ward (Chairman), Cllr P Bird, Cllr S Brett, Cllr C Pattison, Cllr M Pattison

In Attendance: Mr R Grasmeder (Clerk); Ward Cllr M Towler; One member of the Public

Requests for Information

Comments were made regarding item 8

- 1) **Apologies for Absence** – Apologies were received from Cllr Gamblen.
- 2) **Disclosures of interest by members (and employees) in items on the agenda** - There were no declarations of interest.
- 3) **Minutes of Meeting 4 November 2020** - With the agreement of all those present the minutes were confirmed as a correct record and were signed by the Chair.
- 4) **Resignation of Councillor:** The resignation of Cllr Rostant was acknowledged and a vacancy on the Council confirmed. The Clerk was asked to publish the Statutory Notices.
- 5) **Finance:**
 - a) The enrolment of Cllrs C & M Pattison in BATPC New Cllr Induction Course was approved.
 - b) A financial statement, review of expenditure against budget and bank reconciliation to 31 December 2020 was tabled by the RFO, considered by the Council, and approved with no issues arising.
 - c) The Precept for 2021/2022 was considered by the Council. **It was resolved** that it would be set at £5613. The precept request form was duly signed for this amount.
 - d) A Review of the Effectiveness of Internal Audit was carried out, accepted by the Council and signed to that effect by the Chair and RFO.
 - e) A Review of Risk Management Policy was carried out, accepted by the Council and signed to that effect by the Chair and RFO..
 - f) Accounts for Payment – to approve the following payments:
 - i) Stodden Churches JPCC – Donation towards Honeycomb magazine - £100.00 (*Item 6b MoM 4/11/20*) (*LGA972 s142*)
 - ii) R Grasmeder - Clerk salary and expenses 3 months to 31 December 2020 - £453.86 (*LGA1972 S.112*)
 - iii) HMRC – Income Tax payment re (ii) above - £178.80 (*LGA1972 S.112*)
 - iv) Bletsoe P.C. – Contribution to joint response, invoice 003 - £38.46 (*Item 5b MoM 16/9/20*) (*LGA 1972 s101*)
 - v) Dalton Charity – Hall hire 2020, invoice 052 - £48.00 (*LGA 1972 s111*)
 - vi) Lexis Nexis – Arnold Baker Local Council Administration Invoice I0398250Y - £119.99 (*Item 6c MoM 4/11/20*) (*LGA 1972 S.112*)
 - vii) BATPC – New councillor induction course as a) above - £60 (*LGA1972 S.112*)
 - viii) Eyelid Productions – Annual website support, invoice 2480 - £100 (*LGA1972 S112*)

- 6) **Planning** - The NATS Holdings (formerly National Air Traffic Service) consultation regarding changes to London Luton Airport arrival flight paths was discussed. As previously resolved the online survey would be completed by the Council. Cllr Pattison will correlate response suggestions from Cllrs and pass to the Clerk to complete the online survey.
- 7) **The Coronavirus Emergency** – It was noted that the playground had been re-opened.
- 8) **Correspondence** – a communication regarding traffic speed near Top Farm, Upper Dean was discussed. **It was resolved** to contact Bedford Borough Council to request that the thirty mile per hour speed limit and the white gates be moved out past the junction of BWM29 with the road. Cllr Towler will also do the same.
- 9) **Speeding and Police Matters:** Nothing to Report.
- 10) **Highways and Drainage** – It was noted that all the previously notified road closures and re-surfacing work had been postponed by Bedford Borough Council.
- 11) **Items for Information:**
 - a) Date for next meeting 3 March 2021 unless any urgent business is received in which case a meeting will be held on 3 February 2021. In any event the meeting will commence at 7.30 p.m. and will once again be a virtual meeting held via Zoom. Further details will be available from the Clerk.
 - b) The Chair closed the meeting at 20.25.

Signed by Cllr R Ward (Chairman)

at the meeting held on 3 February 2021