

Of a meeting of Dean and Shelton Parish Council held in Dalton Hall, Upper Dean on Wednesday, 30 May 2018

Present at the Meeting:

Councillors: Cllr R Ward (Chairman), Cllr S Brett, Cllr S Morrow, Cllr J Wells

In Attendance: Mr R Grasmeder (Clerk)

Ward Councillor M.Towler

Requests for Information

Mrs S. Doonan spoke about her communication regarding speed limits.
Mr C Callis spoke about his forthcoming application for a house at Osiers Farm.

- 1) **Apologies for Absence:** Apologies were received from Cllr Gamblen due to illness and Cllr Pattison.
- 2) **Disclosures of interest by members (and employees) in items on the agenda:** There were no declarations of interest.
- 3) **Minutes of Meeting 2 May 2018:** With the agreement of all those present the above minutes were confirmed as a correct record and signed by the Chairman.
- 4) **Resignation of Cllr Jones:** The Council acknowledged receipt of the resignation of Cllr Jones and resolved to place adverts seeking volunteers for co-option if there was no response to the official statutory vacancy notice.
- 5) **Finance:**
 - a) The report from the Internal Auditor was tabled and explained by the Responsible Financial Officer and was approved by all those present.
 - b) Annual Accounts Year Ended 31 March 2018 - The annual accounts were tabled and explained by the Responsible Financial Officer and were approved by all those present and signed by the Chairman and Responsible Financial Officer.
 - c) The Annual Governance Statement (Section 1 of Part 2 of the Annual Governance and Accountability Return 2018) was tabled and considered and with the approval of all those present was signed by the Chairman and the Responsible Financial Officer.
 - d) The Accounting Statements (Section 2 of Part 2 of the Annual Governance and Accountability Return 2018) was tabled and considered and with the approval of all those present was signed by the Chairman and the Responsible Financial Officer.
 - e) Accounts for Payment – The following accounts were approved for payment:
 - i. L. Barnicoat – internal audit 2017/2018 - £90.00 (LGA 1972 s111)
- 6) **Planning:**
 - a) **Application 18/01136/FUL** – Creation of Riding Arena – Land at High Street, Lower Dean was discussed and **it was resolved** that the Council had no objection.
 - b) **Application 18/01225/FUL** – Erection of detached double garage – 2 Wellingborough Row, High Street, Upper Dean was discussed and **it was resolved** that the Council had no objection.
 - c) **Application 18/01145/FUL** – Change of Use of land from meadow to car parking – Land adjacent to Mill Cottage – Brook Lane – Upper Dean was discussed as unnotified business due to time constraints for a response and **it was resolved** that the Council would comment regarding concerns over the close proximity of the entrance to the bend; the lack of footpath on Church Lane and the increase in traffic in the village.

- 7) **Correspondence:** A communication received from Mrs Doonan regarding the speed limit on Shelton Road was discussed. **It was resolved** to contact Bedford Highways regarding a reduction of the speed limit on Shelton Road between Upper Dean and Shelton.
- 8) **Speeding and Police Matters:**
- a) The provision of speed warning signs. The Clerk was asked to contact Bedford Highways and the Police regarding any applicable regulations.
 - b) Options for seeking volunteers for the Speedwatch campaign were discussed. It was resolved to arrange printing of flyers to be delivered with Honeycomb. Cllr Morrow will contact Swineshead PC regarding arranging joint training for Speedwatch volunteers.
- 9) **Highways and Drainage:**
- a) The installation of a mirror at the junction of Shay Lane with the High Street was discussed and **it was resolved** to seek further advice and quotations for installation.
 - b) The Council noted the recent signs confirming that Bedford Borough Council would be carrying out road re-surfacing work later in the year.
- 10) **Items for Information:**
- a) Date for next meeting 4 July 2018 at Dalton Hall, Upper Dean commencing at 7.30pm.
 - b) The Chairman closed the meeting at 21.15.

Signed by Cllr R Ward (Chairman)

at the meeting held on 4 July 2018