

Minutes of the Meeting held in Dalton Hall,
High Street, Upper Dean on Wednesday 6 September 2017

Present at the Meeting

Councillors: Cllr R Ward (Chairman), Cllr S Brett, Cllr S Morrow, Cllr J Wells

In Attendance: Mr R Grasmeder (Clerk)

Ward Cllr M Towler

Requests for Information

There were no requests for information

1. **Apologies for Absence:-** Apologies were received from Cllrs Gamblen and Jones due to work commitments.
2. **Disclosures of interest by members (and employees) in items on the agenda:-** Cllr Ward declared a local interest in item 6(b).
3. **Minutes of Meeting 5 July 2017:-** With the agreement of all those present the minutes were confirmed as a correct record and signed by the Chair.
4. **Appointment of a Representative to the Dalton Charity:-** Cllr Brett was unanimously approved as the Councils representative to replace Chris Riggs.
5. **Appointment of a Representative to Carry out Playground Inspections:-** Cllr Ward will approach James Ward to ascertain whether he is prepared to carry out the quarterly inspections.
6. **Finance:-**
 - a) The Notice of Conclusion of Audit was received from BDO and it was noted that there were no comments from the Auditor to be brought to the attention of the Council. The Clerk confirmed that it would be placed on notice boards and the website.
 - b) The Annual Return, signed by the Auditor, was received and approved.
 - c) A financial statement and bank reconciliation to 31 August 2017 was tabled by the RFO, considered by the Council and approved.
 - d) The following account was acknowledged - BDO Invoice 1644797 – Annual Audit 2016/2017 - £0.00 (LGA1972 s111)
7. **Co-Option of Councillor:-** The Clerk advised that there had been no request for an election during the period of the Statutory Notices. **It was resolved** that Councillors would endeavour to find residents willing to be co-opted and that advertisements for co-option would be published
8. **Planning:-**
 - a) Application 17/01863/FUL – Two storey front and single storey side extensions – Meadow View House, Kimbolton Road, Lower Dean was discussed. **It was resolved** that the Parish Council had no objection.
 - b) Application 17/00622/FUL – New access into field – Elm Farm, High Street, Lower Dean was discussed. **It was resolved** that the Parish Council had no objection.
 - c) A communication from Bletsoe Parish Council regarding proposed new settlements and a Meeting at Bletsoe village hall attended by Cllr Wells was discussed. **It was resolved** that the Parish Council supported the sending of a letter of objection (draft provided by Bletsoe PC) and the Clerk was asked to deal with this.

9. **Correspondence:-** A communication received regarding the erection of 10 poultry buildings and associated infrastructure on land North East of Westwood AD plant Bedford Road, Rushden was discussed. **It was resolved** that the Council had no comment to make.
10. **Data Protection:-** Preparation for the General Data Protection Regulation was discussed. Cllr Ward will make enquiries as to whether there is a pro-forma questionnaire that can be used.
11. **Speeding and Police Matters:-**
The Speeding Presentation from the Community Meeting 22 August and Community Newsletter No 3 was circulated. It highlighted that the Police are sending follow up letters to drivers identified as speeding by Speedwatch surveys. The last one in the Parish was carried out in August when a number of vehicles were reported to the Police.
12. **Highways and Drainage:-** An update following the meeting with Andrew Prigmore was received and discussed. A resolution is still awaited. Cllr Ward will contact Andrew Prigmore. Cllr Morrow will contact Andrew Prigmore regarding hedges obscuring street signs.
13. **Items for information:-**
 - a) Date for next meeting 1 November 2017 at Dalton Hall, Upper Dean commencing at 7.30pm unless any urgent business is received in which case a meeting will be held on 4 October 2017 at the same time and location.
 - b) The Chairman closed the meeting at 20.50.

Signed by Councillor R. Ward (Chairman)

at the meeting held on 4 October 2017