

Minutes of the Meeting held in Dalton Hall,
High Street, Upper Dean on Wednesday 8 July 2015

Present at the Meeting

Councillors: Cllr A Brooks, Cllr S Morrow, Cllr C Riggs

In Attendance: Mr R Grasmeder (Clerk); Ward Councillor Martin Towler

Requests for Information

There were no requests for information.

- 1) **Election of Chair:-** Due to Cllr Neale's absence Cllr Riggs was unanimously elected (proposed Cllr Brooks, seconded Cllr Morrow) as Chair for the meeting.
- 2) **Apologies for Absence:** - Apologies were received from Cllrs Gamblen and Wells due to work commitments and Cllr Neale due to holiday.
- 3) **Disclosures of interest by members (and employees) in items on the agenda:** - There were no declarations of interest.
- 4) **Minutes of Meeting 13 May 2015:** - With the agreement of all those present the minutes were confirmed as a correct record and signed by the Chair.
- 5) **Appointment of a Rights of Way Representative:**
This item was deferred due to lack of attendees.
- 6) **Appointment of Representatives to the Dalton Charity:**
This item was deferred due to lack of attendees.
- 7) **Co-Option of Member:-** **It was resolved** that the vacancy that exists following the election would be filled by co-option and that it would be advertised with a closing date of 31 August 2015.
- 8) **Finance:** -
 - a) Proposals for the balance of the Ward Members Fund Grant were discussed suggestions were a new gate post and the planting of a tree to commemorate the work of Ian Clifton on behalf of the local communities.
 - b) The need for insuring the playground equipment was discussed and the Clerk was asked to obtain a quotation.
 - c) Accounts for Payment:
The following accounts were approved for payment:
 - i. BATPC – affiliation fee for year 2015/16- £88 (LGA 1972 S.143)
 - ii. BABUS – Subscription Renewal for year 2015/16 - £12 (*LG Rating Act 1997*)
- 9) **Planning:**
A communication from Melchbourne and Yelden Parish Council regarding Chelveston Solar Farm was noted.
- 10) **Broadband:-** Nothing further to report at present.

11) Correspondence: -

- a) A communication regarding the designation of Local Green Spaces was discussed and the Clerk was asked to draft a response.
- b) A communication regarding Register of Interests from Bedford Borough Council was noted.
- c) A communication regarding attendance at a meeting by Bedfordshire Police and Crime Commissioner Olly Martins was discussed and it was resolved to suggest the meeting on 9 September 2014.

12) Speeding and Police Matters:- Work on new speed limits is progressing.**13) Highways and Drainage:-** Repairs to the damaged bridge in High Street Upper Dean will commence on 13 July. They will last for approximately three weeks and will involve a lane closure.**14) Emergency Plan:-** A revised Plan had been circulated with the Agenda for the meeting. All members were asked to review it and comment at the latest by the next meeting.**15) Parish Plan Updates:-** Nothing to report.**16) Items for information:-**

- a) The VAT repayment has been received.
- b) The Bank Mandate change had been accepted.
- c) Date for next meeting 9 September 2014 at Dalton Hall, Upper Dean commencing at 7.30pm unless any urgent business is received in which case a meeting will be held on 5 August 2014 at the same time and location.
- d) The Clerk was asked to place an item on the next agenda for the appointment of a Police liaison representative.
- e) The Chair closed the meeting at 20.55.

Signed by Councillor R Neale**(Chair)****at the meeting held on 5 August 2015**